

6. SECTION F – Applicant’s Past Academic Details

Institution	Qualification	Completed (Y/N)	Year Completed	Duration

7. SECTION G – Sponsorship and Payment plan

Sponsorship type: Self Guardian Company/Organisation

Conditions

- * A student can withdraw from the program within twenty one days of enrolment. If payment was made in advance a refund in tuition fees must be made.
- * A student who has not attended lessons a refund must be made if the student made any advance payment to the institution.
- * In case o f the sponsor losing employment the student shall be referred to the next academic year. Advance payment shall be held in school account after reaching an agreement with the sponsor.
- * Examination fees are non refundable because they are directly paid to the examination bodies.
- * Students can withdraw due to natural calamities. In such a case documentation must be submitted to the Accountant with a letter of withdrawal.
- * A student can withdraw if the sponsor is on transfer and has no intention to transfer the student in boarding. Any advance payment must be refunded.
- * Non payment of tuition fees for two months shall lead to termination of contract.

NB: Refund refers to the money paid to the client for non study period. Refunds are received by client fourteen days from the date of claim.

Payment Plan Full Amount Monthly Instalment

Method of Payment

Bank deposit on or before the due date of accessed instalment into the Nampol VTC Account(Name: Nampol VTC Bank: Barclays Branch: Broadhurst Branch code: 04 Account number:7734487)

Declaration by Sponsor

I/we, the undersigned hereby approve and declare that I/we have read and understood the conditions and other regulations stated in the prospectus and I/we shall be responsible for payment of the course being applied for.

Name(s)/Company/Organisation:

Cellphone:

Email address:

Signature:

Date:

8. SECTION H – Applicant’s declaration

I declare that I have provided information needed to the best of my knowledge.

Signature:

Date:

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Applicant provided all necessary documents Y N

Applicant’s Admission Number

Applicant met all necessary requirements Y N

Date

Applicant Admitted into the program Y N

Signature